

AIVC2019

Sponsorship & Exhibition Brochure

40th AIVC - 8th TightVent
& 6th venticool Conference

From energy crisis to
sustainable indoor climate
40 years of AIVC

15-16
October
2019

Ghent,
Belgium

Conference Organizers



Supporting Organizers



www.aivc2019conference.org

For further information please contact:



PCO CONVIN S.A.

Tel. +30 210 6833600 (ext.1756)

Mrs Georgia Kateriniou

e-mail: secretariat@aivc2019conference.org

www.aivc2019conference.org

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CONFERENCE FUND RAISING

Itemized Sponsorships

Conference sponsor package 01: Full page and acknowledgements in the final programme

The conference final programme will be printed in 250 copies, which will be distributed to all participants on-site.

Sponsor's benefits:

- The specific full page(s) will be available for sponsor's message or advertisement
- The sponsor's name will be acknowledged in the final programme and on the conference website
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Sponsorship fee:

- € 1.000 front or back cover inside page
- € 600 per inside page

Notes:

- This package does not include free registration or participation to the conference.
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 02: Advertising material in conference bags

An opportunity exists for advertising material to be inserted into the conference bag, which will be handed out to all participants. The estimated number of each insertion is 250 pieces.

Sponsor's benefits:

- Insertion of advertising material in conference bags
- The sponsor's name will be acknowledged in the final programme and on the conference website
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Sponsorship fee:

- € 1.000 per insertion

Notes:

- This package does not include free registration or participation to the conference.
- Specifications of insertion (weight, number of pages and size) should be sent to the Conference Secretariat
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 03: Company logo on conference bags

Sponsorship* of the conference bag is geared for a company that requires high visibility, since the company's name stands out not only at the time of the conference but also long after the event. The estimated number is 250 pieces.

Sponsor's benefits:

- The sponsor's logo will be printed on the bag along with the conference logo
- The sponsor's name will be acknowledged in the final programme and on the conference website
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Sponsorship fee:

- **€ 3.000**

Notes:

- The conference bags may be provided by the sponsor (if they wish) under the condition that the final selection will be approved by the Organizing Committee
- This package does not include free registration or participation to the conference
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 04: Conference Material

Each participant will be offered a bag which will include (among others): 1 ball pen - 1 plastic holder/lanyard - 1 notepad - 1 conference badge
The number of each item is estimated to 250 pieces.

Sponsor's benefits:

- Company's name will be printed on the conference notepad & ball pen along with the conference logo
- The sponsor's name will be acknowledged in the final programme and on the conference website
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Sponsorship fee:

- **€ 600** for ball pen
- **€ 800** for notepad
- **€ 750** for Plastic Holder/Lanyard
- **€ 550** for Conference Badge

Notes:

- The sponsor will be responsible for the cost of purchasing the pads and note balls. The organizers are also pleased to make these arrangements on sponsor's behalf, at their cost. The final selection will be approved by the Organizing Committee
- This package does not include free registration or participation to the conference
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 05: Company logo and link on the conference website

Effective signage/promotion is key to the success of a conference and is constantly, referred to by delegates. This is an excellent opportunity for high visibility of the company's name and link through the official website of the conference: <https://www.aivc2019conference.org>
Logo will appear on a designated area on the website

Sponsor's benefits:

- The sponsor's name will be acknowledged in the final programme and on the conference website; logo & link will remain at the conference official website until the end of the hosting period (appx 2 years)
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Sponsorship fee:

- **€ 500**

Notes:

- This package does not include free registration or participation to the conference
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 06: Welcome Reception

All registered delegates will attend the Welcome Reception.

Sponsor's benefits:

- The sponsor can place at the Welcome Reception cocktail area, advertising banners, flags and napkins with the company's logo (the cost for the creation & production of this material is not included in the sponsorship fee)
- The sponsor's name will be acknowledged in the final programme and on the conference website
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Sponsorship fee:

- **€ 2.000**

Notes:

- This package does not include free registration or participation to the conference
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 07: Coffee Breaks

Coffee breaks are planned between the conference sessions.

Sponsor's benefits:

- The sponsor can place at the Coffee Break area, advertising banners, flags and napkins with the company's logo (the cost for the creation & production of this material is not included in the sponsorship fee)
- The sponsor's name will be acknowledged in the final programme and on the conference website
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Sponsorship fee:

- **€ 600** per Coffee Break

Notes:

- This package does not include free registration or participation to the conference
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 08: Official Dinner

The Official Dinner will take place at a local restaurant and will be optional for registered delegates.

Sponsor's benefits:

- The sponsor can place at the Official Dinner area, advertising banners, flags and napkins with the company's logo (the cost for the creation & production of this material is not included in the sponsorship fee)
- The sponsor's name will be acknowledged in the final programme and on the conference website
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Sponsorship fee:

- **€ 2.500**

Notes:

- This package does not include free registration or participation to the conference
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 09: Commercial Exhibition

The exhibition will be located at the Congress Venue. The Conference Programme will be structured to maximize the opportunity for delegates to visit the commercial exhibition.

Sponsor's benefits:

- Free participation for 1 person to the commercial exhibition, coffee breaks and lunches
- The sponsor's name will be acknowledged in the final programme and on the conference website
- The sponsor is welcome to make a presentation at the "90 seconds industry presentations" session during the evening of October 15th 2019.

Please note the following:

- Space will be booked depending on the date of the request. Priority order will be followed

Exhibition Cost:

- Typical floor space: 9m² (3x3): **€ 1.500**

The floor space includes:

One (1) power socket (500W) , One (1) table and two (2) chairs

Notes:

- This package does not include free registration or participation to the conference
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Conference sponsor package 10: Joining TightVent or venticool platforms as member

TightVent and venticool Gold and Diamond partners are automatically considered as conference sponsors and are entitled to insertions in conference bags and a commercial exhibition (packages 02 and 09). TightVent Silver Partners are entitled to package 02.

Let us know if you are interested in joining TightVent or venticool

Notes:

- This package may include free registration or participation to the conference
- "90 seconds industry presentations": The duration of the presentation will be strictly limited to 90 seconds. There are no specific requirements related to the type of presentation to be given. The sponsor is free to choose between e.g. video, slideshow, speech/no visual support etc.

Important Note

(VAT) is not included in the above indicated rates
For Companies member of VIES System VAT not apply

AIVC2019

APPLICATION FORM

Please send Request Form to secretariat@aivc2019conference.org

COMPANY DETAILS
COMPANY'S NAME
ADDRESS
CITY
COUNTRY
ZIP CODE
TELEPHONE
FAX
EMAIL
TAX REG. No
CONTACT PERSON
POSITION

DATE:

SIGNATURE:

Our company is interesting in sponsoring the following:

Conference Sponsor Package	Description
Conference Sponsor Package 01	<input type="checkbox"/> Front cover inside page <input type="checkbox"/> Back cover inside page <input type="checkbox"/> Inside page
Conference Sponsor Package 02	<input type="checkbox"/>
Conference Sponsor Package 03	<input type="checkbox"/> to provide <input type="checkbox"/> to sponsor
Conference Sponsor Package 04	<input type="checkbox"/> to provide <input type="checkbox"/> to sponsor <input type="checkbox"/> <i>Ball pen</i> <input type="checkbox"/> <i>Note pad</i> <input type="checkbox"/> <i>Plastic Holder/Lanyard</i> <input type="checkbox"/> <i>Conference Badge</i>
Conference Sponsor Package 05	<input type="checkbox"/>
Conference Sponsor Package 06	<input type="checkbox"/>
Conference Sponsor Package 07	<input type="checkbox"/>
Conference Sponsor Package 08	<input type="checkbox"/>
Conference Sponsor Package 09	Total requested area m² <input type="checkbox"/> Option (space only)

Important Note:

The principle of "first come, first served" applies to all services

Payment Conditions & Cancellation Policy

General Information

- All above rates are in Euro.
- According to the Belgian Tax Policy, the Value Added Tax (VAT) is 21%
- If your company is a member of VIES, the Value Added Tax (VAT) is excluded. Please be so kind to provide us with your VIES number.

Payment Deadlines

For all categories of sponsorships and exhibition:

Invoices will be issued by INIVE

- Invoice of 50% of the total amount sent upon confirmation agreement signature, to be paid at invoice reception
- Invoice of 50% of the total amount, to be paid before August 10

Cancellation Policy

- **For Exhibition & Sponsorships**

For any cancellation of Sponsorship 100% cancellation fees will apply